

# Evaluation Bursary Application

Evaluation bursaries are open to all staff who are implementing an intervention (activity/initiative) that aims to enhance any part of the student life cycle; access, retention, attainment, and progression.

All fields of the application should be completed in full. Further details about the Evaluation Bursaries is available on the STEER Blog or you can contact Nathaniel Pickering (n.pickering@shu.ac.uk).

\* Required

\* This form will record your name, please fill your name.

## Project Details

This section captures crucial details about your project.

1. Project Title \*

2. Department/Area \*

3. Project Team \*

## 4. Key Contact Email \*

## 5. What part(s) of the student life cycle is the intervention aiming to improve? \*

- Access
- Retention
- Attainment
- Progression

## 6. Which of Sheffield Hallam University's or sector strategic drives will the intervention contribute to? \*

- Access and Participation Plan (APP)
- Equality Diversity and Inclusion Objectives
- Teaching Excellence Framework
- Awarding Gap
- Hallam Model
- Course Improvement Plans (CIPs)
- Transforming Live
- Student Voice Surveys (NSS, PTES, PRES)
- Graduate Outcomes
- Student Futures Manifesto
- Other

7. Is the project intended to last \*

12 month projects must use all funding by July 2023

18 months projects will receive £600 for the first 12 months and £400 for the last six months. The first instalment must be used by July 2023 and the second instalment by January 2024.

12 Months

18 Months

## Project Overview

This section allow you to fully explain the planned intervention evaluation and student

### 8. Overview of the Intervention

\*

What is intervention (to be evaluated)? What are the expected successes of your intervention (outcomes & impact)? What do you already know about the intervention (evidence and rationale for action)?

### 9. Overview of the Evaluation

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What are the objectives of this evaluation (what do you want to know)? What type of evaluation is being undertaken (process/impact)? What is the proposed evaluation methodology? How will the data be analysed to show the success of the intervention? How will findings be disseminated to ensure learning?

### 10. Evaluation Participants

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Which stakeholders will you work as participants to the produce evidence for this evaluation? How will participants be selected, recruited, and briefed? Or how will evaluation activities be embedded into the intervention? How will consent be gained from participants?

## 11. Student Collaboration

\*

How have students input into the intervention design? How will you work with student researchers during the evaluation? How will you support the student researchers to engage in this evaluation?

## Project Delivery

This allows captures how the budget will be used and student research requirements.

### 12. Project Budget \*

How will the project use the £1000 bursary funding (student researcher time, incentives, dissemination, catering, etc.)?

### 13. How many hours will the student researchers work each month of the project? \*

### 14. How many student researchers will work on the project? \*

## 15. I can confirm the following \*

	Yes	No
I confirm ethical approval will be sought through the Sheffield Hallam ethics review procedure.	<input type="radio"/>	<input type="radio"/>
I confirm that an appropriate risk assessment will be carried out for this project.	<input type="radio"/>	<input type="radio"/>
I confirm I will attend a theory of change workshop to help structure my evaluation at the start of the project.	<input type="radio"/>	<input type="radio"/>
I confirm that my manager supports my application for an Evaluation Bursary.	<input type="radio"/>	<input type="radio"/>

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