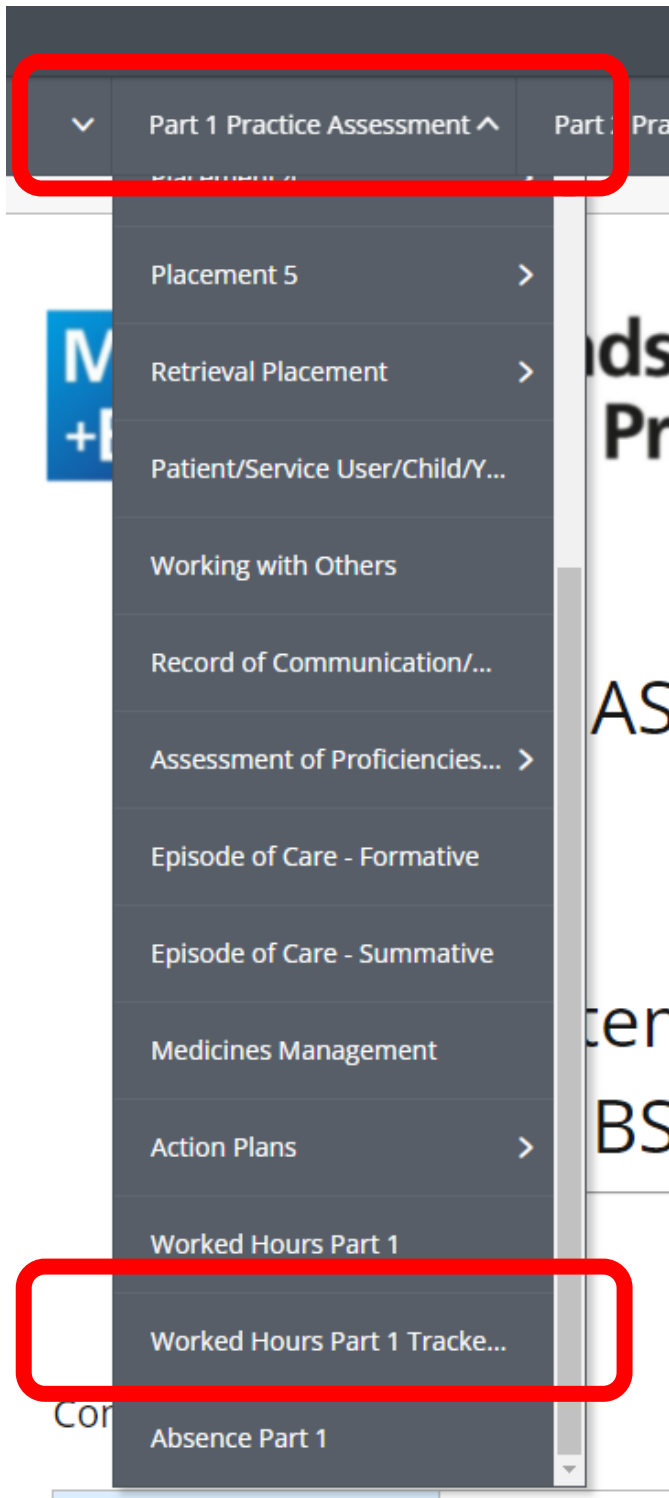
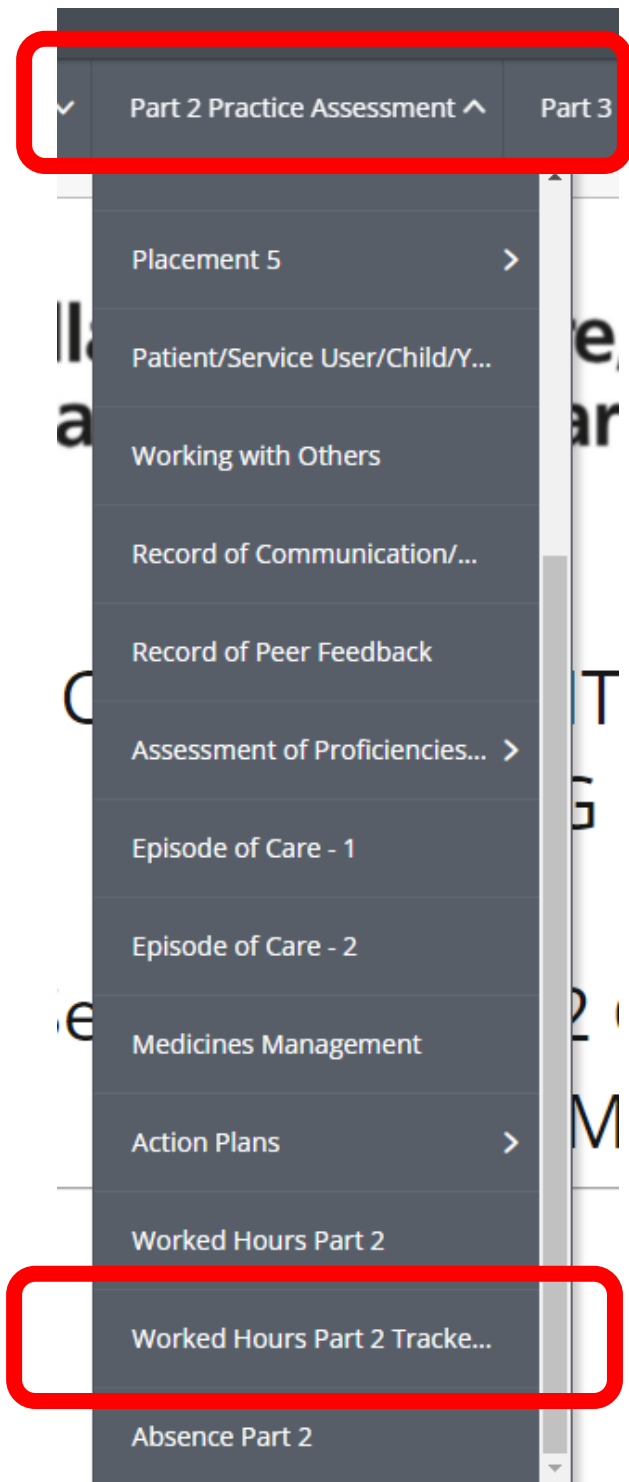


The placement team are trialing a new system to track verified hours. To allow us to do this, we require all students to access the pages below on their Myepad, this activates the page and enables us to download verified hours for each student.

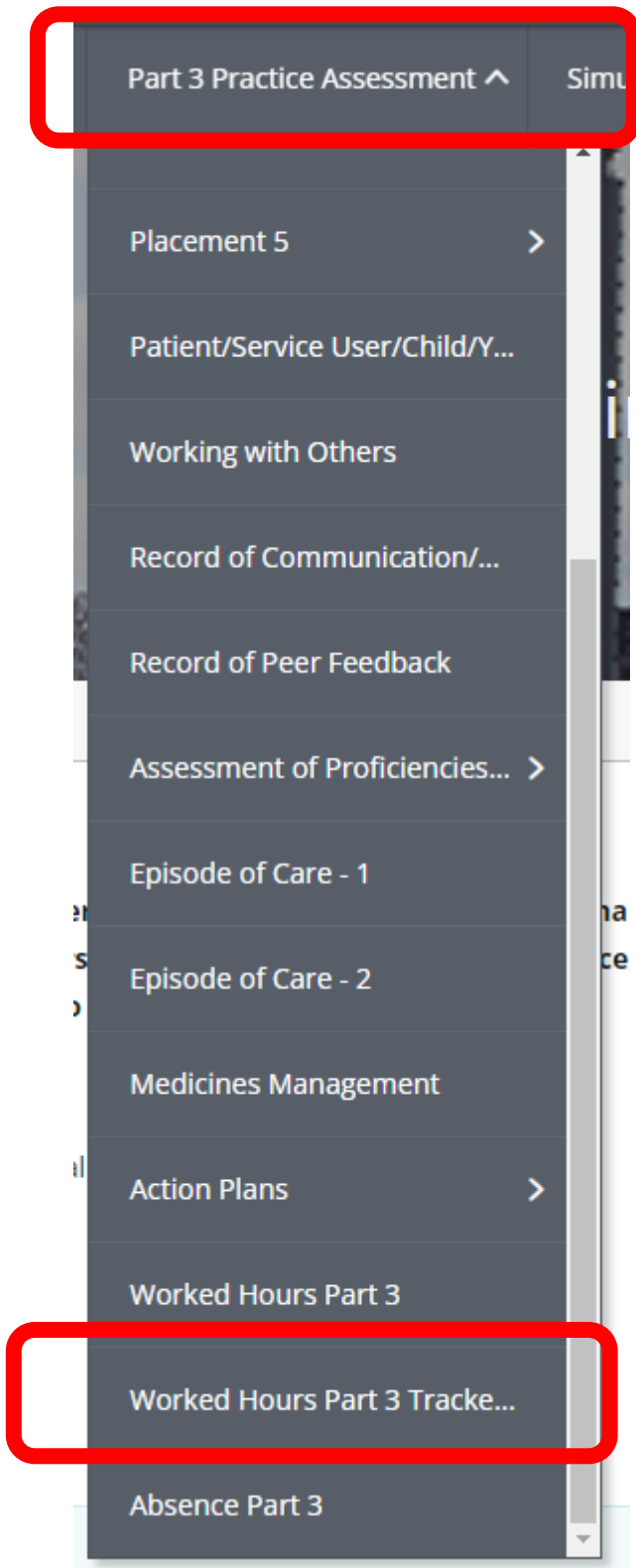
You will need to do this on the Part 1 Practice Assessment tab, scroll down and select the 'Work Hours Part 1 Tracker (Admin)'. As below:



Similar for part 2, you will need to do this on the Part 2 Practice Assessment tab, scroll down and select the 'Work Hours Part 2 Tracker (Admin)'. As below:



Then lastly on part 3, you will need to do this on the Part 3 Practice Assessment tab, scroll down and select the 'Work Hours Part 3 Tracker (Admin)'. As below:



If you haven't clicked on the page before, it will look like the below:



This collection is yet to be completed

This page is for admin purposes only; your timesheets will appear here automatically. Visiting this page enables the Placement Team to produce reports that monitor your verified hours. All students must visit this page once, in order to connect your workbook to the report. After that, you do not need to return to this page.

Please ensure the toggle below is ticked on all pages too. Your hours should then be activated and pull through on our report.

The screenshot shows a navigation menu with items: 'dance', 'Part 1 Practice Assessment', 'Part 2 Practice Assessment', 'Part 3 Practice Assessment', 'Simulated Placement', and 'Ongoing'. Below the menu is a blue banner with the text: 'This asset has been shared for assessment. It may look different to the version your assessor sees. Go to assessor view.' Underneath is a cityscape image. A white box contains the following text: 'This page is for admin purposes only; your timesheets will appear here automatically. Visiting this page enables the Placement Team to produce reports that monitor your verified hours. All students must visit this page once, in order to connect your workbook to the report. After that, you do not need to return to this page.' Below this is a line of text: 'Criteria: Responses to Y2 Weekly Clinical Timesheet BScS22 | Tagged with: clinical hours part 2 Y2 weekly'. At the bottom, there is a red-bordered box containing a blue toggle switch with a white checkmark and the text 'Your search results have been applied'.

If this is not completed, it will show as you having 0 verified hours complete which may be escalated with the course teams.

Thank you in advance for completing this.