**Sheffield Hallam University - Higher and Degree Apprenticeships**

**EPA Conflict of Interest Declaration for Independent Assessors**

|  |  |
| --- | --- |
| **Apprenticeship Standard** |  |
| SHU Award |  |
| Date(s) of Assessment |  |
| EPA Organisation |  |
|  |  |
| **Independent Assessor (name)** |  |
| Telephone |  |
| Email |  |
| Date of Appointment |  |
| Confirmation of CPD provided |  |
| Arrangements and date(s) for Standardisation confirmed |  |
| **Declarations and Risk Mitigation. Part 1: Employer Organisations** | |
| **Potential conflicts notification**  (Employer listed in Appendix 1) | As Independent Assessor I have reviewed Appendix 1 to this form and wish to notify the EPAO, the Training Provider and Employer of a potential or actual conflict:  Delete as appropriate:  *No – there no such conflicts* |
| **Employer:** |  |
| Potential conflict |  |
| Agree Mitigation: |  |
| **Employer:** |  |
| Potential conflict |  |
| Agreed Mitigation: |  |
| Insert rows as required |  |
| **Declarations and Risk Mitigation. Part 2: Apprentices Allocated** | |
| **Potential conflicts notification**  (Apprentices allocated in Appendix 2) | As Independent Assessor I have reviewed Appendix 2 to this form and wish to notify the EPAO, the Training Provider and Employer of a potential or actual conflict:  Delete as appropriate:  *Yes – please see notification detail below*  *No – there no such conflicts* |
| **Apprentice:** |  |
| Potential conflict |  |
| Agree Mitigation: |  |
| **Apprentice:** |  |
| Potential conflict |  |
| Agreed Mitigation: |  |
| Insert rows as required |  |

**Appendix 1:**

**Employers who have agreed the EPA readiness of their Apprentice to pass through Gateway:**

List of employers here:

|  |  |  |
| --- | --- | --- |
| Employer Name | Potential Conflict YES: | Potential Conflict NO: |
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|  |  |  |
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**Appendix 2:**

**Apprentices allocated to the Independent Assessor allocated, or awaiting date for EPA:**

List of Apprentices here:

|  |  |  |
| --- | --- | --- |
| Apprentice Name | Potential Conflict YES: | Potential Conflict NO: |
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