

## Apprenticeship Newsletter

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Welcome to the September newsletter. We have over 400 Apprentices joining Sheffield Hallam during this month and next, so welcome! I am Andy Womble, your Deputy Safeguarding Officer. The guest article this month comes from one of your student support officers, who is also benefitting from the impact of a Chartered Manager Degree Apprenticeship. Also - A big congratulations to our Engineering Apprentices passing their End Point Assessment this month, and our own academic staff completing their post-graduate Apprenticeships! At SHU we walk the walk.

**Regards, Andy Womble,  
Deputy Apprenticeship Safeguarding Officer**

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### General updates

Use [My Hallam](#) to stay up to date, including vaccination information.

Also your student letter introduces your Active Bystander Training ([register with Epigeum](#)).

This is a mandatory activity, developing your [respect and tolerance](#) attributes - a key part of all apprenticeships. Use this training to inspire new targets... you can make a real impact, and thrive in your dual roles as a student and employee - indeed a future leader in your area.

## Celebration News - Guest Article

### Insider Perspective on Support

As a Student Support Adviser at Sheffield Hallam University, I am also a degree apprentice enrolled on Level 5 of the Chartered Manager Degree Apprenticeship (CMDA). This provides me with a really interesting perspective to consider support which is provided to students and degree apprentices at university.



Specifically, I am now able to use the modules studied as part of the apprenticeship to develop myself and aim to have a positive impact on the university.

Currently, I am completing a work-based project module as part of my second year of study which is allowing me to use the project management skills I have gained from the teaching to benefit my workplace. I therefore wanted to take the opportunity to consider how I can use my position at the university to positively impact collaboration, networking, and communication. Specifically, I am looking at how work-based learning coaches collaborate with student support advisers in order to support apprentices. Although I regularly meet with my own work-based learning coach as a degree apprentice, I now have the opportunity to consider how we work together as staff at the university. I found this to be a valuable project which would benefit both my colleagues and fellow apprentices.

Due to the project, I have been able to network and create contacts with staff who both support myself as a degree apprentice, and also work with me as a colleague. For the organisation, I foresee that this project will provide a unique look at the current support provided through the eyes of both a member of staff and a learner. For myself, I am now also able to consider the impact I have within my job role, as well as the over-arching project management skills I am gaining as an apprentice. So far, I am really pleased with the progress and that the work based project module has provided an opportunity to develop myself, my role, my relationships with colleagues and the collaboration which exists within my organisation.

*Abbi Willis, Student Support Advisor  
Chartered Management Degree Apprentice*

## Learning and Development

### Active Bystander Training

We want to promote an inclusive campus community. That's why all our students are expected to take online training about dealing with harassment.

The Active Bystander course will teach you:

- how to recognise harassment and hate incidents,

- appropriate strategies for intervening, and
- how you can make a positive impact on your University community from the start.

### Start the course

The course you need to complete is called Active Bystander. It is part of the Tackling Harassment programme on an e-learning website called Epigeum.

To access the course, you need to:

- register with Epigeum using your Hallam email address,
- enter the token c8277f40,
- follow the instructions on your account activation email.

If you can't find your activation email, check your spam or junk mail folder.



Use [this site](#) to explore and book sessions, opportunities and 1-1 appointments to build and develop your skills for academic and apprenticeship success.

## Apprenticeship Community



### Join our Apprenticeship Community Network

Do you want to be part of a growing community sharing a common goal of enriching students journeys? We are looking for students involvement in the following areas:

#### Apprenticeship Network

Working with our Student Union we are looking for students who are passionate about improving their society, the University, or the Students' Union itself. The Students' Union can empower you to do that. We are keen to grow a community network of apprentice's who can help us shape and enrich apprentices experiences and involvement whilst studying.

#### Get involved with the Newsletter

Do you have a passion for marketing, design, communication or just wish to be involved? If so, we are also looking for apprentices to help shape our engagement and communication via our monthly apprenticeship newsletters.

#### Course Representation

Did you know that you can represent your peers through your Course and/or departmental representation process. Contact your Course Leader for more details.

To register your interest for any of those please email your  
Apprenticeship Safeguarding Officer: [s.moorwood@shu.ac.uk](mailto:s.moorwood@shu.ac.uk)

## Apprenticeship Newsletter Feedback

Help us improve the way we engage with you. We would welcome your feedback on our apprenticeship monthly newsletters. Please take 5-10 minutes to complete the feedback form. Please click on the link below:

### [FEEDBACK LINK](#)



Don't miss out on what's on offer via our Student Union from What's On, Student Opportunities and Student Advice Centre there is a wealth of information to enrich your apprenticeship journey. To find out more click on the link below:

[Student Union](#)

## Apprenticeship Impact and Information Resource



**AIIR** is a set of web resources developed to work alongside your apprenticeship programme, it includes: Onboarding Succeeding in your off-the-job training Well-being and support Equality, diversity and inclusion British values and Prevent Careers information, advice and guidance

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[Forward](#)